# Leader Rounding log – Surgical Services

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| **Date:** | **Staff Member Name:** |  |  |  |  |  |  |  |
| **Universal protocol** | Briefing: Were all elements of the briefing met?  Y=Yes; N=No; NA= Not applicable  (Please circle the appropriate answer) | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Which team member initiated the briefing?  S=Surgeon; N=Nurse; A= Anesthesia provider; O=other | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O |
|  | Time Out: Were all elements of the time out met? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Which team member initiated the time out?  S=Surgeon; N=Nurse; A= Anesthesia provider; O=other | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O |
|  | DeBriefing: Were all elements of the debriefing met? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Which team member initiated the debriefing?  S=Surgeon; N=Nurse; A= Anesthesia provider; O=other | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O | S A  N O |
|  | Were there any barriers to completing the check list? |  | | | | | | |
|  | Was the site marked appropriately in the intake area? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
| **OR safety** | Was the electro surgical cautery pencil replaced in the holster after use? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Were the proper PPE used during this procedure? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Were all surgical staff in compliance with the surgical attire policy? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
| **Medication safety** | Were all medications labeled properly? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |
|  | Were medications dispensed to the sterile field properly? | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA | Y N NA |

### Additional Comments: